# **--Technical Steering Committee / Work Group Co-Chairs--**

# **-- Monthly Coordination Meeting --**

# **Notes**

Wednesday May 25, 2022 11:30 am–1:00 pm PT, 12:30–2:00 pm MT

Microsoft Teams meeting

**Join on your computer or mobile app**

[Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDY1MGI4N2QtNTM5YS00MjQwLWJiMzctYmM1YjA5NTJmOWIw%40thread.v2/0?context=%7b%22Tid%22%3a%2288193d2b-cf2f-4570-a996-c9c2c176cfb1%22%2c%22Oid%22%3a%220d1aec3f-1a36-4f19-b377-b71870c7ce71%22%7d)

**Or call in (audio only)**

[+1 323-676-6261,,174943974#](tel:+13236766261,,174943974# )

Phone Conference ID: 174 943 974#

Call materials available on [TSC webpage](http://www.wrapair2.org/TSC.aspx) and [WRAP calendar](http://www.wrapair2.org/calendar/viewitem.jsp?&cal_item_id=39236)

* **Welcome, Roll Call, Agenda Review, Previous Meeting Notes (10 minutes) – Julie**
  + Roll Call & Agenda Review
  + Notes for this call – Darla Potter, WDEQ (Bret Anderson unable to participate in the call)
  + Introductions – Welcome to new participants, we are glad you are here
    - Phil Swartzendruber, Puget Sound Clean Air Agency, TSC Local Member, Board approved May 4th
    - Range of technical work from project management, air quality forecasting, air quality policy, etc.
    - Steve Miller, Idaho DEQ, nominated TSC State Member
    - AQ data bureau chief: started out as air quality auditor, then monitoring supervisor, then data bureau chief (currently oversee emissions inventories) – 13 years of experience.
    - Danny Powers, Southern Ute Indian Tribe, nominated TSC Tribal Member
    - 11 years of air quality work: title V permitting, compliance, enforcement, emissions inventories, some ambient monitoring.
    - Matt Wampler, Southern Ute Indian Tribe nominated to be 3rd OGWG Co-Chair
    - Air quality section manager, 6 years of experience: title v permitting, minor source program, emissions inventories, oil & gas.
    - San Joaquin Valley APCD rep, potential TSC Local Member
    - Tom Moore – invited Samir Sheikh and Jon Klassen to participate today to get a sense of the group, unable to join in the call today
  + Review and approve notes from [April 27](https://www.wrapair2.org/pdf/22.04.27_TSC-WG_CoChairs_Call_Notes.docx) meeting
    - Sent out this week, please provide feedback by Friday, May 27 to be incorporated and posted as final on the TSC Webpage
* **WG Status Updates - (30 minutes) - Darla**
  + WG Co-Chairs – FSWG, OGWG, RTOWG, TDWG, RHPWG
    - See posted Work Group Update presentation additional notes below.
    - FSWG (Rhonda & Paul):
      * Overview of NWCG Smoke Managers Subcommittee and upcoming May 31 joint meeting with the FSWG. If interested in participating and haven’t received invite let Paul & Rhonda know.
      * Work in advance of In-Person meeting November 16-17 on Western US Smoke Management Programs.
      * Questions re USFS 90 day review (Mary Uhl and Julie): for the May 31 joint meeting agenda, it would be nice to know if any of the 90-day review issues are concerning smoke or community and interagency coordination needs, and also have an update on review decisions during the November meeting
    - OGWG (Amanda):
      * OGWG 2022 Annual O&G Survey sent out May 6
      * Follow-up meetings with FLMs and EPA in mid-June, striving for responses by June 24 deadline
      * Excited to be adding 3rd OGWG Co-Chair Matt Wampler
    - RTOWG (Mike):
      * June 1st WG meeting to hear from EPA OAQPS about modeling for proposed 2015 Ozone NAAQS Transport FIP
    - TDWG (Julie):
      * Co-Chairs are working on scheduling the June quarterly meeting for the TDWG
    - RHPWG (Amber):
      * Spreadsheet will track key dates
  + Briefing by Co-Chairs from each WG for WESTAR Planning Committee June 2nd meeting (Jay or Tom)
    - To provide a briefing on WRAP structure and ops, and each WG upcoming WESTAR Planning Committee meeting (Rebekka Fine, CARB and Weston Carloss, CO APCD – Planning Committee Co-Chairs)
    - (Jay Baker) discussion and desire for better understanding / coordination among WESTAR Committees and WRAP Work Groups
    - (Weston) Request emailed out yesterday to WG Co-Chairs. Note Planning Committee meeting actually June 9, 2 pm MDT/1 pm PDT (moved out 1 week from June 2), to allow more time to prepare presentations for the Planning Committee meeting.
    - Hoping to educate the Planning Committee about the WRAP Work Groups through brief presentations from the Work Groups. Request is for a co-chair for each of the WRAP Work Groups to provide a 5-minute presentation summarizing:
      * the names and state/local/tribal/federal affiliation for each of the co-chairs for their Work Group,
      * a brief overview of the Scope of Work for their Work Group,
      * contact emails for the co-chairs in case of any follow-up questions
    - I apologize for this late request and I thank you very much for your time.
    - (Rebekka) Desire to help establish connections and resources for future outreach.
    - (Tom) expressed his willingness to help the WG Co-Chairs prepare a slide.
    - Are WG Co-Chairs able to fulfill this ask by June 9? RHPWG ok (David, Amber), TDWG (Julie could sub if needed for Emma/Lori), FSWG ok (Rhonda), RTOWG (Kevin on vacation, Mike likely available), OGWG ok (Mark), TSC/WRAP ok (Darla), Intro ok (Tom)
    - (Darla) requested that the Appointment for the June 9 Planning Committee meeting be sent out to the WG Co-Chairs. (Jay sent out the meeting invite during the call.)
* **TSC Administrative and Informational Items (30 minutes)**
  + Update on guidance and template for Membership Lists (Julie)
    - Thank you David, Kevin, Mark for being on subgroup to work through guidance and template
    - Earlier this week Julie distributed the Work Group Membership Guidance (a two-page written guidance) and a sample member list spreadsheet
    - Julie reviewed the two-page written guidance and the sample spreadsheet
    - (David) shared example Work Group Membership Email
    - Feedback/Discussion
      * Looks good to be consistent among the workgroups
      * The master lists will be posted on the Work Group webpages
    - Review and any comments on the guidance, spreadsheet, email should be submitted by June 15
    - Will seek consensus approval on the next meeting June 29
  + May 4 Board Meeting Approval of [TDWG Workplan Scope](http://www.wrapair2.org/calendar/attachments/39595/39233/TDWG%20Workplan%20Scope%20approved%20by%20WG%20March15_2022%20meeting2.pdf) (Julie)
    - WRAP Board approved TDWG Workplan Scope on May 4
  + Update on WRAP Charter Approval and website(s) work (Tom)
    - Approval could take several months
    - FSWG website is a good template of what the other WG webpages will look like when updated with the Workplan Scope formatting
  + TSC Member Vacancies: Local, Tribal, Federal, State (Darla)
    - Kristen Martin, Oregon DEQ will be nominated June 29 to fill Gordon’s State Member seat starting July 1st
    - Danny Powers, Southern Ute Indian Tribe nominated as a TSC Tribal Member
    - TSC had no objections to nomination
    - San Joaquin Valley APCD rep as potential Local Member
    - Tom invited but unable to join in the call today
    - Steve Miller, Idaho DEQ, nominated as a TSC State Member
    - TSC had no objections to nomination
    - Tim Allen, FWS, nominated as a TSC Federal Member
    - TSC had no objections to nomination
    - Requested 3-4 sentence bio from Danny, Steve, and Tim so that Darla, Julie, Tom can introduce them during June 1 WRAP Board call
    - Remaining TSC Vacancy Federal Advisor seat is being retained for BLM once they proceed through staffing their air resources position
  + WG Co-Chair Nomination (Tom)
    - Matt Wampler, Southern Ute Indian Tribe nominated to be 3rd OGWG Co-Chair
    - OGWG is a very active Work Group that will benefit with the addition of a 3rd Co-Chair with direct expertise with oil and gas and tribal air quality implementation tools.
    - TSC had no objections to nomination
    - Requested 3-4 sentence bio from Matt so that Darla, Julie, Tom can introduce him during June 1 WRAP Board call
  + Meetings and Conferences (Julie)
    - [IAWF Fire and Climate Conference](https://fireandclimateconference.com/pasadena/), May 23-27, 2022, Pasadena, CA (hybrid format)
    - (Julie) keynote sessions 5/23 and the morning of 5/24 were excellent; all sessions are recorded
    - [Regional, State, and Local (RSL) Dispersion Modelers' Workshop](https://www.epa.gov/scram/2022-regional-state-and-local-dispersion-modelers-workshop), July 12-14, 2022 (virtual format)
    - [U.S. EPA’s National Ambient Air Monitoring Conference (NAAMC)](https://projects.erg.com/conferences/ambientair/conferencehome22.html), August 22-25, 2022 Pittsburgh, PA
    - WESTAR/WRAP Fall Business Meeting, Sept. 7-8, 2022, Missoula, MT
    - [CMAS Conference](https://cmascenter.org/conference.cfm), Oct. 17-19, 2022, Chapel Hill, NC
    - (Mike Barna) CMAS stands for Community Modeling and Analysis System established (by EPA contract) at UNC’s Center for Env’l Modeling for Policy Development and has developed CMAQ and other modeling tools
    - WESTAR/WRAP Western Visibility Planning and Protection Initiative / Smoke Mgmt. Program meetings, Nov. 15-17, 2022, San Diego, CA
* **Next Steps and Wrap up (5 minutes) – Darla** 
  + Review next steps and action items from call
    - April 27 Meeting Notes - feedback by Friday, May 27
    - Seek WRAP Board Approval of TSC Members and OGWG Co-Chair on June 1 Board call
    - WG Co-Chairs prepare brief presentation for June 9 WESTAR Planning Committee meeting
    - WG Membership List guidance and template – feedback by Wednesday, June 15
    - Call Notetaking Schedule (below) to be updated

Next call date – **Wednesday, June 29, 2022**, 11:30 PT / 12:30 MT

* + - Note taker, Gail Tonnesen, EPA – Region 8

# **Call Notetaking Schedule**

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| **Call Date** | **Time (PT)** | **Name** | **Agency** | **Representing** | **Geography** |
| 5/25/2022 | 11:30am – 1pm | Bret Anderson | USFS | Fed | National |
| 6/29/2022 | 11:30am – 1pm | Gail Tonnesen | EPA – Region 8 | Fed | Intermountain |
| 7/27/2022 | 11:30am – 1pm | Kirk Baker | EPA OAQPS | Fed | National |
| 8/31/2022 | 11:30am – 1pm | Jason Walker | NW Band, Shoshone Nation - Washakie Reservation | Tribal | Utah/Idaho |
| 9/28/2022 | 11:30am – 1pm | Bob Kotchenruther | EPA Region 10 | Fed | Pacific NW |
| 10/26/2022 | 11:30am – 1pm | John Vimont | NPS - Air Resources Div. | Fed | National |
| 11/30/2022 | 11:30am – 1pm | Rupesh Patel | Pima Co. DEQ | Local | Arizona |
| 12/28/2022 | 11:30am – 1pm | Phil Swartzendruber | Puget Sound Clean Air Agency | Local | Washington |
| 1/25/2023 | 11:30am – 1pm |  |  | State |  |
| 2/22/2023 | 11:30am – 1pm |  |  | Fed |  |
| 3/29/2023 | 11:30am – 1pm |  |  | Tribal |  |
| 4/26/2023 | 11:30am – 1pm | Tim Allen | FWS | Fed | National |
| 5/29/2023 | 11:30am – 1pm |  |  | State |  |