

WESTAR Council

Advanced Inspector Training (NACT 355)

June 3-5, 2019

Washington Department of Ecology

300 Desmond Drive SE
Lacey, WA 98503

REGISTRATION DEADLINE:

Friday, May 3, 2019



WESTAR

Western States Air Resources Council

REGISTRATION INSTRUCTIONS:

First Time Users (www.APTI-Learn.net):

1. Click on the “First time user? Click here to register” link in the upper right-hand corner of the webpage;
2. First screen requires: 1) work email address; 2) first and last names; 3) password; and 4) security question;
3. Second screen asks about affiliation/agency. There are two options for filling out this section:
 - Agency Quick Search, or;
 - Affiliation/Agency
4. Third screen includes a list of job functions and other profile information. You can click as many (or few) job functions as appropriate. Once you have completed this third screen, you are done setting up your profile.

After completing the profile:

5. Click the “Register” tab on the left side, or the “Register” bubble in the middle of the page;
6. Scroll down the Training Calendar until you see training course that you are interested in registering for;
7. On the right side of the table you will see a “register” link;
8. Click the “register” link (be patient it takes a few seconds for the confirmation note to pop-up);
9. You will receive an automatically generated email saying that you have been placed on a waiting list (this is so unapproved attendees can be weeded out).
10. Once approved, you will receive a second email saying you are enrolled.

Previously Registered Users (www.APTI-Learn.net):

1. Enter email address and password in appropriate spaces;
2. Go to step 5 (above) and follow directions.

*IF YOU NEED ASSISTANCE REGISTERING FOR A COURSE PLEASE
CONTACT: JEFF GABLER (503) 478-4955 or JGABLER@WESTAR.ORG*

MONDAY, JUNE 3, 2019

8:30	am	Introduction, Background, Course Overview & Pre-Test
9:45	am	Inspector Issues (Entry, National Initiatives, CMS,...)
10:45	am	Break
11:00	am	Digital World
11:45	am	Introduction to Practical Exercise/Break into Groups
12:00	noon	Lunch (on your own)
1:15	pm	Practical Exercise <ul style="list-style-type: none">• Conduct Two Interviews• Sampling• Writing Inspection Report
4:30	pm	Adjourn for the Day

TUESDAY, JUNE 4, 2019

8:30	am	Writing Inspection Report (cont'd)
10:15	am	Break
10:30	am	Review Group Reports, Interviews and Sampling
12:00	noon	Lunch (on your own)
1:15	pm	Note Taking and Report Writing
2:30	pm	Break
2:45	pm	Interviewing Practical Exercise
3:00	pm	Interviewing Skills
4:00	pm	Alternative Compliance Monitoring Methods
4:30	pm	Adjourn for the Day

WEDNESDAY, JUNE 5, 2019

8:30	am	Inspector Issues
9:45	am	Break
10:00	am	How to be an Effective Witness
11:00	am	Field Technology (IR) and DOC
12:00	noon	Lunch (on your own)
1:15	pm	Description of Criminal Program
2:00	pm	Review Questions, Wrap-Up and Post-Test

2:45 pm Adjourn

ABOUT THE TRAINING

COURSE DESCRIPTION: The Advanced Inspector Training Course focuses on issues and techniques for the more senior inspector to help enhance and improve their inspection techniques and results. This course does not focus on any specific media but covers subject applicable to inspections in all media. The course is intended to provide additional tools to obtain information before, during, and after an inspection. The course will present “best practices” for conducting inspections and give the students an opportunity to discuss how these “best practices” apply or not to their own inspections. Each class will have the opportunity to discuss and evaluate specific issues or areas of interest to them.

SPACE LIMITATION: Registration is limited to 30 attendees. Air quality staff from the fifteen western states receive registration preference.

REGISTRATION FEES: There are no registration fees for state, local or tribal air quality agency staff. For federal employees the registration fees are \$100.

TRAINING LOCATION

Washington Department of Ecology

300 Desmond Drive SE
Lacey, WA 98503

HOTEL INFORMATION

Attendees and speakers are responsible for making their own hotel reservations. Below is a list of hotels within ~1 mile of Washington Department of Ecology. Please ask for government rate.

La Quinta Inn
4704 Park Center Ave, NE
Lacey, WA 98516
360-412-1200

Comfort Inn
4700 Park Center Ave, NE
Lacey, WA 98516
360-456-6300

Ramada Inn
4520 Martin Way, E
Olympia, WA 98516
360-459-8866

Hampton Inn
4301 Martin Way, E
Olympia, WA 98516
360-459-5000