

# WESTAR Council

## Advanced Inspector (NACT 355)

December 5-7, 2017

**REGISTRATION DEADLINE:**  
Friday, November 10, 2017

**Hilton Garden Inn – Denver/Cherry Creek**  
600 S. Colorado Blvd  
Denver, Colorado 80246  
Tel: 303-754-9800



## REGISTRATION INSTRUCTIONS:

### **First Time Users:**

Please go to: [www.apti-learn.net](http://www.apti-learn.net) and follow the below steps:

1. Click on the "First time user? Click here to register" link in the upper right-hand corner of the webpage;
2. First screen requires: 1) work email address; 2) first and last names; 3) password; and 4) security question;
3. Second screen asks about affiliation/agency. There are two options for filling out this section:
  - Agency Quick Search, or;
  - Affiliation/Agency
4. Third screen includes a list of job functions and other profile information. You can click as many (or few) job functions as appropriate. Once you have completed this third screen, you are done setting up your profile.

### **After completing the profile:**

5. Click the "Register" tab on the left side, or the "Register" bubble in the middle of the page;
6. Scroll down the 2017 Training Calendar until you see training course that you are interested in registering for;
7. On the right side of the table you will see a "register" link;
8. Click the "register" link, and voila you are registered (be patient it takes a few seconds for the confirmation note to pop-up);
9. You will receive an automatically generated email saying that you have been placed on a waiting list (this is so unapproved attendees can be weeded out).
10. Once approved, you will receive a second email saying you are enrolled.

### **Previously Registered Users ([www.APTI-Learn.net](http://www.APTI-Learn.net)):**

1. Enter email address and password in appropriate spaces;
2. Go to step 5 (above) and follow directions.

**IF YOU NEED ASSISTANCE REGISTERING FOR THE COURSE PLEASE CONTACT: JEFF GABLER (503) 478-4955 or [JGABLER@WESTAR.ORG](mailto:JGABLER@WESTAR.ORG)**

## TUESDAY, DECEMBER 5, 2017

- 8:30 am Welcomes, Introductions, Objectives and Pre-Test
- 9:00 am Inspector Issues
- Role of Inspector
  - Entry
  - Compliance Assistance
  - Targeting
  - CBI
  - Ethics
  - Press/Public
- 10:00 am Break
- 10:15 am Digital World (including Electronic Evidence)
- 11:30 am Introduction to Practical Exercise (PE)
- Provide Instructions & Materials
  - Break Into Groups
- 12:00 noon Lunch (on your own)
- 1:15 pm Practice Exercise
- Sampling
  - Interviewing
  - Report Writing
- Note: Instructors will observe each group and take notes to present the next day
- 4:30 pm Adjourn for Day

## WEDNESDAY, DECEMBER 6, 2017

- 8:30 am Practical Exercise Evaluation & Discussion (overview each group)
- 9:45 am Break
- 10:00 am Note Taking, Report Writing, and Riverdale Mill Case (includes feedback from PE)
- 11:30 am Lunch (on your own)
- 12:45 pm Interviewing (includes feedback from PE & exercise)
- 2:15 pm Break
- 2:45 pm How to be an Effective Witness (show video)
- 4:00 pm Alternative Compliance Monitoring Methods
- Multi-Media Inspections

- Process-Based
- EMS

4:30 pm Adjourn for Day

## THURSDAY, DECEMBER 7, 2017

- 8:30 am Inspector Discussion Groups
- 10:00 am Break
- 10:15 am Criminal/Civil Interface
- 11:15 am FLIR Thermal Cameras (thermal cameras can rapidly scan large areas and pinpoint leaks in real-time, and spot leaks in piping, flanges, and connections in many types of facilities)
- 11:45 am Lunch (on your own)
- 1:00 pm Visible Emissions Digital Opacity Compliance System (DOCS is a program designed to reduce the time required for a Method 9 observation)
- 1:30 pm Review Questions, Wrap-Up, & Post-Test
- 2:00 pm Adjourn for Day

## ABOUT THE TRAINING COURSE

**Course Description:** The Advanced Inspector Training Course focuses on issues and techniques for the more senior inspector to help enhance and improve their inspection techniques and results. This course does not focus on any specific media but covers subject applicable to inspections in all media. The course is intended to provide additional tools to obtain information before, during, and after an inspection. The course will present “best practices” for conducting inspections and give the students an opportunity to discuss how these “best practices” apply or not to their own inspections. Each class will have the opportunity to discuss and evaluate specific issues or areas of interest to them. Air staffs from WESTAR member states receive registration preference.

**SPACE LIMITATION:** The course is limited to 30 attendees.

**REGISTRATION FEES:** There are no registration fees for state/local/tribal air quality staff. For federal staff there is a \$500 registration fee.

## TRAINING LOCATION

### **Hilton Garden Inn – Denver/Cherry Creek**

600 S. Colorado Blvd  
Denver, Colorado 80246  
303-754-9800

## HOTEL INFORMATION

Attendees and speakers are responsible for making their hotel reservations. Below is a list of potential hotels in Denver that are within ~1 miles of the Hilton Garden Inn. WESTAR DOES NOT have room blocks at these hotels. Please ask for government rates:

### **Hilton Garden Inn Denver – Cherry Creek**

600 South Colorado Boulevard  
Denver, Colorado 80246  
Phone (303) 754-9800

### **Holiday Inn – Cherry Creek**

455 South Colorado Boulevard  
Denver, Colorado 80246  
Phone (303) 388-5561

### **Hampton Inn & Suites (Cherry Creek)**

4150 East Kentucky Avenue  
Glendale, Colorado, United States, 80246  
Phone: (303) 692-1800

### **Hyatt Place**

4150 East Mississippi Ave.  
Denver, Colorado 80246  
Reservations (303) 782-9300

### **Staybridge Suites (Denver-Cherry Creek)**

4220 E. Virginia Avenue  
Glendale, CO 80246  
Hotel Reservations: (888) 565-6159  
Hotel Front Desk: (303) 321-5757